

# ARYA MAHILA P. G. COLLEGE

CHETGANJ, VARANASI

(Admitted to the privileges of Banaras Hindu University)  
Accredited Grade 'A' by NAAC & College with Potential for Excellence (CPE) by UGC

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Date: 11<sup>th</sup> Oct. 2017

## **Internal Quality Assurance Cell (IQAC) Meeting**

Urgent Meeting of Internal Quality Assurance Cell was held on 11<sup>th</sup> October 2017, Thursday from 03:00 p.m. in IQAC room.

The following agenda was discussed and resolved:

1. Minutes of the last meeting.
2. Restructuring the format of Departmental Profile.
3. Modification in the framework of different Committees.
4. Formation of new Committees as per the requirement of NAAC.
5. Discussion on Students Satisfaction Survey.
6. Any other matter with the permission of the chair.

The Principal welcomed the members and chaired the meeting.

### **The Resolutions of the meeting are:-**

1. Minutes of the last meeting were confirmed and passed.
2. The IQAC members discussed the new format of NAAC with the Steering Committee members and directed them to collect data according to the new format.
3. NAAC Co-ordinator presented the restructured format of departmental profile for data collection it was discussed and approved by the IQAC.
4. NAAC Co-ordinator presented revised framework of different committees and cells along with admission of some new committees and cells as per the

requirement of new format of NAAC. It was discussed and approved by the IQAC.

5. For Student Satisfaction Survey (SSS), it was resolved that student data base along with Aadhar Number would be prepared by college office.
6. On the demand of NAAC Steering Committee, the Principal informed that a two-day national seminar on new methodology of NAAC will be organized very soon under the aegis of IQAC.

Dr. Bhavana Trivedi Co-ordinator offered vote of thanks.

The following members were present and participated in the discussion.

- Chairperson : Prof. Rachana Dubey (Principal) *Rachana Dubey*
- IQAC, Co-ordinator : Ms. Aarti Srivastava *AS*
- Members (Faculty)
  1. Dr. Brijbala Singh *Brijbala*
  2. Dr. Chandrakanta Rai *Chandrakanta Rai*
  3. Dr. Bhavana Trivedi *Bhavana Trivedi*
  4. Dr. Namita Sinha *Namita Sinha*
  5. Dr. Bhanumati Mishra *Bhanu Mishra*
  6. Dr. Meenakshi Bajpai *Meenakshi Bajpai*
  7. Dr. Garima Gupta *Garima Gupta*
- Management Member : Dr. Shashikant Dikshit, (Manager) *Shashikant Dikshit*
- Administrative Officers
  1. Mr. Sudhakar Shukla (Administrative Officer) *Sudhakar Shukla*
  2. Mr. Sunil Kumar Pathak (Office Superintendent) *Sunil Kumar Pathak*
- Nominee from Local Society : Dr. Shardul Chaubey *Shardul Chaubey*
- Nominee from Industry : Mr. Adarsh Jhunjunwala *Adarsh Jhunjunwala*
- External Expert : Mr. Sanjeev Kumar *Sanjeev Kumar*
- Alumni : Dr. Bindu Lahiri *Bindu Lahiri*
- Student : Ms. Jaya Jaiswal *Jaya Jaiswal*